

## Marshfield Planning Commission Meeting Minutes

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7:00 p.m. • Thursday, February 4, 2016 • Old School House Common

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Members present: Jon Groveman, Faeterri Silver, Melissa Seifert and Michael Schumacher. Not present: Bob Light. Also present: Barbara Burkhalter. The meeting was opened at 7:16 pm.

1. **Changes to Agenda** – Added “approve minutes”
2. **Approve Minutes** - The members reviewed and approved the minutes from the January 7th meeting.
3. **Update on proposed zoning changes for Town Meeting** – Jon briefed the members on the Selectboard hearing on the proposed zoning changes.
4. **Zoning Administrator Report** – None
5. **Commission work plan for 2016, including next steps to pursuing items in grant proposal** – The Planning commission (PC) needs to be aware of themes that the State is promoting for grant awards the next time they draft a grant application. Jon spoke to someone from the Department of Housing and Community Development who is willing to give a presentation on the benefits of a Village Designation; at some point the members would like to hear what they have to say and would like to include the Selectboard and Village Trustees.

The Selectboard set aside some money for the PC to get started on the zoning maps and bylaws. Jon will reach out to the Regional Planning Commission (RPC) and ask for someone to attend a meeting to review the grant with the members and start working on some items of the grant proposal. The members need to focus their priorities and get advice to come up with a plan. Re: zoning district changes and maps, the members need to prepare maps to show people what is and is not working before the next forum. Faeterri volunteered to draft the ads.

The members also need to review the survey submissions for prospective PC volunteers.

The members need to come prepared for the next meeting (February 18<sup>th</sup>) with questions to ask the RPC.

The meeting was adjourned at 8:00 p.m.

Respectfully submitted,  
Barbara Burkhalter

*Final*  
*Approved Feb. 18, 2017*